



Speaker: Kim Ellis, Airport Manager, Riverside Municipal Airport, Riverside, CA

**Very short Bio**: 26 years Los Angeles World Airports – Construction Coordinator LAX;

Airport Manager ONT; Assistant Manager VNY

7 years Riverside Municipal Airport – construction coordinator, grants,

bid development and award, contractor payments





#### Difference between large commercial airports and general aviation airports:

Size/cost of the project, and that's it

#### **Similarities:**

Federal Grant Assurances (what the airport agrees to when accepting federal funds)

Fair bid process, competitive, available for federal audit, work confirm to plans and specs, design team bids award based solely on qualifications (RFQ), and 34 other conditions

Project scope – sufficient detail for accurate bid responses

Aircraft safety – coordinate with users and ATC

Contractor safety – access control, haul routes, safety plan

California state DIR – must be registered

Bid docs – pay attention to detail in responses

Insurance – general aviation liability, work comp, auto insurance, commercial general liability, additional insured endorsements, waiver of subrogation (amounts and requirements will vary by airport)

#### One additional similarity:

Every airport develops a rolling 5-year Airport Capital Improvement Plan (ACIP). Reviewed each year by FAA for upcoming years with respect to federal/airport funds available

#### **Current 5-year ACIP for Riverside Municipal Airport**

FY 2021/22 – Twy A Rehabilitation Design

Design phase for the rehabilitation of a 5,000' taxiway

Estimated project cost: \$118,000

FY 2022/23 – Twy A Rehabilitation

Construction phase for Twy A rehab

Estimated project costs: \$500,000

FY 2023/24 – No federal grant projects planned

FY 2024/25 – No federal grant projects planned

FY 2025/26 – Perimeter service road

Estimated project cost: \$600,000

#### **Anticipated non-federally funded projects**

FY 2021/22 – Aircraft ramp design/rehabilitation

Estimated cost: \$200,000

Twy J rehabilitation design

Estimated cost: \$100,000

FY 2022/23 – Twy J rehabilitation

Estimated cost: \$400,000

FY 2023/24 – No projects planned

FY 2024/25 - No projects planned

#### How to apply for projects at Riverside Municipal Airport

- 1. Register as a potential bidder with the City of Riverside at: <a href="https://pbsystem.planetbids.com/portal/39475/portal-home">https://pbsystem.planetbids.com/portal/39475/portal-home</a>
- 2. If new to the city, the above link will also allow registering as a new vendor

#### Prospective bidders must:

- 1. Be registered as a vendor with City
- 2. Be registered with the California DIR
- 3. Comply with all requirements detailed in RFP/RFQ
- 4. Obtain business license in City of Riverside
- 5. Agree to pay prevailing wage
- Obtain insurance as detailed in RFP/RFQ before contract award

IMPORTANT: all addendums to RFP/RFQ must be signed and included with proposal





# QUESTIONS?

July 13, 2021